

03.12.2021

Dear Parent / Guardian

I have detailed below the arrangements for our next set of assessments. The mock examinations are scheduled for Thursday 9 December – Tuesday 14 December 2021. Pupils are expected to plan and prepare well for these examinations and have already been given revision guides and an examination timetable. Parents are to note that there will be **no** mock examination set for either English or Mathematics, however, there will be a mock examination in some Science subjects.

**The Examination arrangements are as follows:**

- All senior pupils (Years 12, 13 and 14) will have a home study day on **Wednesday 8 December 2021**. Pupils should **not** be in school on this day and no study facilities are available.
- Pupils are only required to attend school when they have an examination. Pupils must arrive promptly (at least 10 minutes prior to the examination start time).
- Bags and coats are to be placed on the racks and are not permitted in the Examination Hall.
- Normal uniform codes apply.
- Mobile phones and smart watches are not permitted in the Examination Hall.
- Pupils should ensure they have all the correct equipment required for the examination. (Black pen should be used).
- Water bottles should be clear with no labels.
- Parents are advised to make the required transport arrangements if their child is going home after the examination.

**Study Facility: Sixth Form Study Hall (Hunter Hall)**

There will be a study facility in school for Year 13 and 14 pupils who wish to avail of it. Pupils will be required to inform Mrs McBride if they want to use this facility. The following procedure applies for pupils using the Hunter Hall:

- Full uniform and normal uniform codes and regulations apply.
- Pupils are to remain in the study hall for the full school day and are not permitted to leave until 3.25pm. (Normal break and lunch, times apply)
- Pupils are not permitted to study in any other areas within the school.

Let me take this opportunity to wish your child every success in their mock examinations. This can be a stressful time for both you and your child, however putting the effort in now will pay dividends at result time. If you require any additional information or want to discuss any matters relating to examinations, please do not hesitate to do so.

Yours sincerely

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Principal  
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