



Sperrin Integrated College Acceptable Use Policy for Laptop and Tablet Computers

Laptop \ Tablet _____ Serial Number _____

Pupil _____ Intake Year _____

This policy should be signed by a Parent \ Guardian of the pupil who will take a laptop or tablet away from the school.

I am the *Parent \ Guardian of the nominated pupil* for this laptop \ tablet, and I agree that:

(Please tick each box)

Ownership of this laptop \ tablet rests with Sperrin Integrated College.	
Use of the laptop \ tablet, both in and outside school, is subject to the school's Acceptable Use Policy.	
The facility to install software should only be used to load resources which are licenced and which are appropriate for school needs. In particular, laptop \ tablet users may not install alternative versions of updates or any hacking tools and should not switch off the firewall.	
If the laptop \ tablet is removed from school, alternative insurance cover must be provided (or replacement liability accepted) both for car and other locations. Please provide a copy of insurance to the school.	
The laptop \ tablet may be used outside school for Internet use with any Internet Services Provider (ISP). <i>It is the responsibility of users to ensure that confidential information is not saved to the laptop / tablet.</i>	
The laptop \ tablet should not be given or lent or used by anyone other than the nominated pupil when outside school.	
If the laptop \ tablet is lost or stolen, the school should be notified immediately.	
The laptop \ tablet must be returned to school on request or if the nominated pupil ceases enrolment with the school.	
Remote Management software is installed on the device to enable installing \ updating, remote wipe, disable usage and tracking lost or stolen devices.	
The school accepts no responsibility for loss of saved content to the device. This can occur when a device is returned for maintenance.	
If there is any damage to the laptop \ tablet, the user will be liable for replacement or repair.	

Parent \ Guardian Signature

Date

DEVICE INSPECTION	
Inspected By _____	Date _____

