

30.01.2019

REF: Election of Parent Governors: Nominations

Dear Parent/Guardian

I wrote to you before Christmas asking you to consider your nomination for the role of Parent Governors.

Sperrin College was first founded by parents, who strongly believed in Integrated Education. These parents played an instrumental role in shaping the ethos, values and high standards we have in our school today. Parent governors continue this work by providing their professional expertise and advice as part of our continuous school improvement journey.

The Governors are currently seeking parents, to join the Board who have particular professional skills in the following areas:

- Finance
- Human Resources
- Business Management
- Law

Given that the role of Parent Governor is a legal position, set out in the schedules 4 to 7 of the Education and Libraries (Northern Ireland) Order 1986 (the 1986 Order) and Schedule 5 of the Education Reform (Northern Ireland) Order 1989, the law requires the Board of Governors to make arrangements for the election of parent governors and seeking the approval of these Governors from the Department of Education.

I have enclosed a link to our school website [www.sperrincollege.com](http://www.sperrincollege.com) where you will find the following information, at the Parental Communication link.

- Board of Governor: Parent Nomination letter
- Parental Guidance – Board of Governors
- Nomination Form and Personal Statement

I am now seeking nominations for the role of Parent Governor. If you wish to nominate yourself, please fill in the nomination form and send it by email or post directly to myself before Thursday 28 February 2019. You will need to have the name of a proposer and a seconder detailed on the form.

Following the nomination process of the new Parent Governor, I will write to all parents providing details of the candidates and the election procedures. The role of a Parent Governor is an extremely rewarding one and I hope that you would have given serious consideration to your nomination. If you wish to discuss this with me, please do not hesitate to contact me on 028 79634177.

Yours Sincerely



B A Heron  
Principal and Secretary to Board of Governors  
B.Ed(Hons)PQH(NI)M.Ed.

More Information about the Election of Parent Governors can be found at:

[www.education-ni.gov.uk/department-education-circulars](http://www.education-ni.gov.uk/department-education-circulars) - Circular Number 2017/2020

Date of issue 14 December 2017

School Governor Appointments / Department of Education

<https://www.education-ni.gov.uk/articles/school> - governor appointments

<https://www.education-ni.gov.uk/articles/guide-governor> roles and responsibilities

[www.nicie.org/parents/the](http://www.nicie.org/parents/the) role of the parent/board of governors

## General Information on Parent Governors

1. School Governors are restricted to holding no more than 3 Governor appointments. (Except with the Approval of the DENI).
2. Parent Governors must be elected by parents of pupils attending the school at the time of the election.
3. In law, the term "Parent" includes a guardian and every person who has the actual custody of the pupil.
4. An elected Parent Governor remains in office for the 4 year term (unless they resign) even if they cease to be a parent of a child attending the school.
5. Each eligible parent will be entitled to nominate candidates, to vote and to stand for election.
6. Participation must not be restricted to one parent per family.
7. Each parent, regardless of the number of his/her children in the school, is entitled to vote for as many candidates as there are places to be filled. Voting may not be by proxy.

### The Election Process

Step 1: Nominations

Step 2: Ballot

Step 3: Election Communication

Insufficient Nominations: Where the number of parents standing for election as parent members is less than the number of vacancies, the required number of parent members shall be made up by persons appointed by voting members of the Board of Governors of the school. Where it is reasonably practicable to do so, voting members have a duty to appoint a person who is the parent of a registered pupil at the school at the school under Article 13 (3 A) of the 1986 Order as inserted by Article 121 of the Education Reform (NI) Order 1989.

More Information about the Election of Parent Governors can be found at:

[www.education-ni.gov.uk/departments-education-circulars](http://www.education-ni.gov.uk/departments-education-circulars) - Circular Number 2017/2020 Date of issue 14 December 2017

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[www.nicie.org/parents/the](http://www.nicie.org/parents/the) role of the parent/board of governors

# NOMINATION FORM

## Sperrin Integrated College

### ELECTION OF PARENT REPRESENTATIVES TO THE BOARD OF GOVERNORS FOR THE TERM OF OFFICE 2019 - 2023

We, the undersigned, propose and second \_\_\_\_\_ as parent  
representative on the Board of Governors for the term of office 2019 – 2023.

Name(s) of pupil(s)

Signed: \_\_\_\_\_ (**Proposer**, Parent)

\_\_\_\_\_

Contact Telephone No: \_\_\_\_\_

Email address: \_\_\_\_\_

Signed: \_\_\_\_\_ (**Secunder**, Parent)

\_\_\_\_\_

Contact Telephone No: \_\_\_\_\_

Email address: \_\_\_\_\_

I agree to stand for election to the Board of Governors:

Signed: \_\_\_\_\_ (Nominee)

\_\_\_\_\_

Date: \_\_\_\_\_

Contact Telephone No: \_\_\_\_\_

Email address: \_\_\_\_\_

Please return this **Nomination Form** and the **Nominee's personal statement** to the  
Clerk (Mrs B A Heron) not later than 28 February 2019



# PARENT NOMINATION – PERSONAL STATEMENT

## SKILLS, KNOWLEDGE AND EXPERIENCE

*Please tell us about your knowledge, skills or experience below. You do not have to complete all the boxes.*

1. **General Skills and Experience:** e.g. human resource management and employment issues, planning and direction setting, health & safety, risk management, legal issues.

2. **Financial/Numerical Skills and Experience:** e.g. financial management such as accountancy, budgeting or auditing, the ability to understand and analyse data.

3. **Services for Children and Young People:** e.g. a commitment to improving education for all pupils, working or volunteering with children and young people, involvement with your local community, knowledge or understanding of the education system in Northern Ireland or anything else you feel is relevant.

4. **Other Skills and Experience:** e.g. a willingness to learn and attend training, the ability to work as part of a team and take collective responsibility for decision making, communication skills.

**Tell us briefly why you are interested in becoming a school governor, describe your commitment to the culture, values and ethos of the school.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_